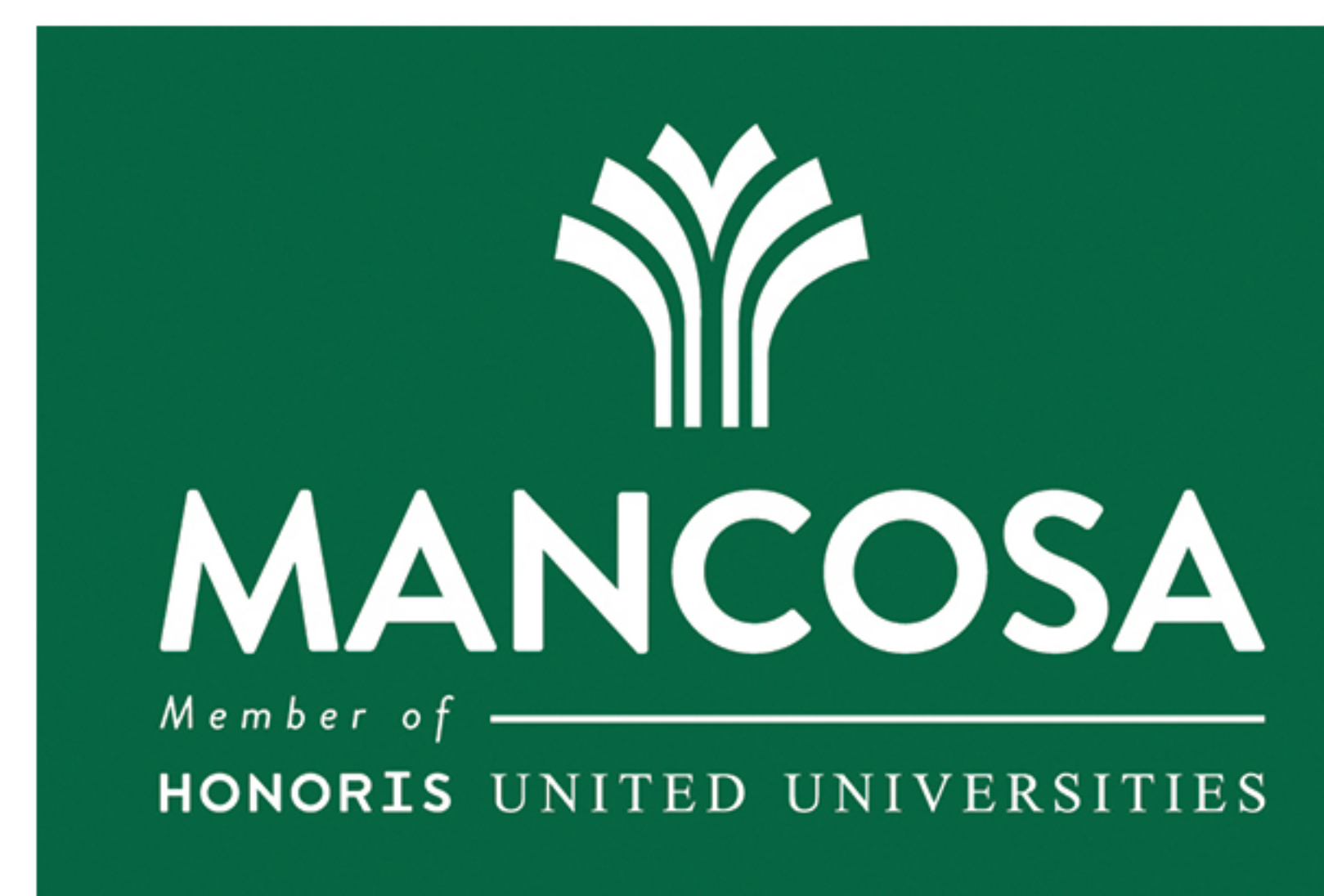


# NURTURING 21<sup>ST</sup> CENTURY SKILLS



SkillME

## Communication in the Workplace

### NURTURING 21ST CENTURY SKILLS

High-impact, micro-learning for  
the digital economy.

AUTOMATED, CONVENIENT AND ACCESSIBLE  
LEARNING EXPERIENCE



[skillme@mancosa.co.za](mailto:skillme@mancosa.co.za)



Durban, South Africa





# ABOUT THIS PROGRAMME

The MANCOSA skillME Communication in the Workplace short learning programme (SLP) has been developed by industry experts to empower individuals with skills, tools and techniques to enhance workplace communication. Both verbal and written communication techniques are covered in this programme.

The MANCOSA skillME Communication in the Workplace SLP is a high-impact, microlearning programme which covers:

- Utilising the most appropriate communication styles
- Presentation skills
- Business writing skills
- Telephone communication skills
- Utilising effective communication to avoid conflict
- Brand impact through communication

## NURTURING 21<sup>ST</sup> CENTURY SKILLS



# 2021

## TAKE THIS PROGRAMME TO

- High-impact microlearning programme developed by industry and academic experts
- Mobile friendly and accessible
- Interactive/ gamified content and assessments
- Videos on demand



**DELIVERY**  
100% Online



**DURATRION**  
4.5 hours



**ACCESS**  
24/7

[Register Now!](#)

[#CLICKtoLEARN](#)

